

# Global Grant Application

**GRANT NUMBER**  
GG2347674

**STATUS**  
Draft

## Basic Information

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### Grant title

Benighat Rorang, Dhading, Nepal - WaSH in six schools

### Type of Project

#### Humanitarian Project

Address community needs and produce sustainable, measurable outcomes

### Primary Contacts

| Name            | Club                        | District | Sponsor     | Role          |
|-----------------|-----------------------------|----------|-------------|---------------|
| Susan Keenan    | Johns Creek-North<br>Fulton | 6900     | Rotary Club | International |
| Sailesh Vaidhya | Kasthamandap<br>Kathmandu   | 3292     | Rotary Club | Host          |

## Committee Members

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### Host committee

| Name                          | Club   | District | Role              |
|-------------------------------|--|----------|-------------------|
| Om Rajbhandary                | Kasthamandap<br>Kathmandu<br>[ Rotary Club ] | 3292     | Secondary Contact |
| Sajjan Thapa                  | Kasthamandap<br>Kathmandu<br>[ Rotary Club ] | 3292     | Secondary Contact |
| Prabha Rajbhandary<br>Pradhan | Kasthamandap<br>Kathmandu<br>[ Rotary Club ] | 3292     | Secondary Contact |

## International committee

| Name             | Club   | District | Role                            |
|------------------|--|----------|---------------------------------|
| Dave Bernard     | Johns Creek-North<br>Fulton<br>[ Rotary Club ] | 6900     | Secondary Contact International |
| Judy Chen        | Johns Creek-North<br>Fulton<br>[ Rotary Club ] | 6900     | Secondary Contact International |
| Robert MacDonald | Johns Creek-North<br>Fulton<br>[ Rotary Club ] | 6900     | Secondary Contact International |
| Angela Harvey    | Johns Creek-North<br>Fulton<br>[ Rotary Club ] | 6900     | Secondary Contact International |

### **Do any of these committee members have potential conflicts of interest?**

A conflict of interest occurs when someone is in a position to make or influence a decision about a grant or award that could benefit them, their family, their business, or an entity in which they serve in a paid or voluntary leadership or advisory position.

No

## Project Overview

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### **Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?**

What/Where: Our project aims to tackle the pressing issue of inadequate access to safe drinking water and sanitation facilities, while also promoting hygiene behavior changes in six governmental schools within a community of the Benighat Rural Municipality, located in Dhading District, Wards 3 & 4, Bagmati Province, Nepal (Coordinates: 27°49'N 84°47'E). This rural municipality spans 206.52 sq. miles and is home to a population of 33,854 as per the 2021 Nepal Census. This project will support the current and future students and staff of these six schools, including the present 502 students and 35 staff members. The majority of these individuals come from extremely impoverished backgrounds and belong to historically underserved communities, including the indigenous Chepang and Magar, as well as the scheduled caste (Dalit) communities.

Why: These schools currently face challenges such as insufficient potable water, a lack of basic hygienic toilets, and inadequate handwashing facilities. Three of the schools have no access to water at all. Additionally, most of the schools have unhygienic toilet conditions due to water scarcity, leading to health issues and high rates of student absenteeism, particularly during the hot summer months. The lack of water and proper hygiene directly impacts students' academic performance and attendance.

Solution: Our project will implement the following solutions:

- Enhancing access to improved WaSH facilities by increasing water supply and capacity through new sources

and reserve tanks.

- Providing potable water through testing kits and filtration systems.
- Installing toilets that are gender and disability friendly.
- Installing handwashing stations with soap
- Conducting comprehensive WaSH behavior change training, including Training of Trainers sessions, school-wide behavior change training, outreach to parent-teacher associations, forming WaSH committees, and encouraging incentive events and competitions in schools.

Scope: Addressing these issues will lead to improved student health, attendance, and learning outcomes across the six schools. As a note: menstruation support and training are not within the scope of this grant, as the majority of the schools are elementary and have no need. A separate project focusing on menstruation support and training will be considered as an addendum project specifically for the secondary school.

## Areas of Focus

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### Which area of focus will this project support?

Water, sanitation, and hygiene

## Measuring Success

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Water, sanitation, and hygiene

### Which goals will your activity support?

Facilitating universal and equitable access to safe and affordable drinking water; Improving water quality by protecting and maintaining surface- and groundwater resources, reducing pollution and contaminants, and promoting wastewater reuse; Facilitating universal and equitable access to improved sanitation and waste management services in order to achieve open defecation-free communities; Improving community hygiene knowledge, behaviors, and practices that help prevent the spread of disease; Strengthening the capacity of governments, institutions, and communities to develop, finance, manage, and maintain sustainable water and sanitation services;

**How will you measure your project's impact? Find tips and information on how to measure results in [the Global Grant Monitoring and Evaluation Plan Supplement](#). You need to include at least one standardized measure from the drop-down menu as part of your application.**

| Measure  | Collection Method         | Frequency          | Beneficiaries |
|--|---------------------------|--------------------|---------------|
| Number of people with access to improved sources of drinking water | Grant records and reports | Every three months | 500-999       |
| Number of people with access to improved sanitation facilities     | Grant records and reports | Every three months | 500-999       |
| Number of individuals trained                                      | Grant records and reports | Every six months   | 500-999       |

### Do you know who will collect information for monitoring and evaluation?

Yes

### Name of Individual or Organization

**Briefly explain why this person or organization is qualified for this task.**

Creating Possibilities Nepal is a qualified, registered, Nepali non-profit that works to improve lives in rural communities and will be the collaborating entity on this project. With eighteen years of experience in community development initiatives, CP brings a wealth of expertise and local knowledge to the table, making them a highly capable and trusted partner for this endeavor. Additionally, they have established a strong presence in the Benighat schools and community since 2019, fostering excellent working relationships with local stakeholders, municipal government, school leadership, and collaborating clubs and organizations. They will monitor and evaluate all parts of the project and send quarterly reports to the local municipal Ward Chair and Host Club for their review.

## Location and Dates

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### Humanitarian Project

**Where will your project take place?**

**City or town**

Benighat Rorang Rural Municipality, Wards 3 & 4

**Province or state**

Dhading District, Bagmati Province

**Country**

Nepal

**When will your project take place?**

2024-07-01 to 2025-12-01

## Participants

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### Cooperating Organizations (Optional)

| Name                   | Website        | Location                      |
|------------------------|----------------|-------------------------------|
| Creating Possibilities | www.cpn.org.np | Bhairavi Marg Kathmandu Nepal |

### Supporting Documents

- GG\_2347674\_executed\_MOU.pdf

**Do any committee members have a potential conflict of interest related to a cooperating organization?**

No

**Why did you choose to partner with this organization and what will its role be?**

We chose to partner with Creating Possibilities (CP), an NGO with extensive experience in the rural education sector and a proven track record as a trusted partner in the Dhading community. Over the last five years, CP has built strong working relationships with school administrators and local officials in this community (Benighat Rorang, Dhading), demonstrating its ongoing, long-term commitment to the community.

Understanding the culture, traditions, values, social order and language of this community, CP will play a valuable role as the bridge between school administrators and beneficiaries, local government officials, engineers, training organizations, and the Host Club. They have facilitated the administration of Assessment of

Needs Surveys, providing valuable insights into the community's identity and needs.

Additionally, CP will oversee the execution and compilation of the Measuring Success Survey and all monitoring and reporting, thus enabling us to comprehensively assess the project's impact and effectiveness. They will oversee the project installation, submit quarterly progress reports to the municipal Ward and to the Rotary Host Club, and submit vendor invoices to the Host Club for payment. They will oversee and receive reports from the Hygiene Training organization, which they will pass on to the Host Club. Their expertise and dedication make them an invaluable partner in our efforts to create positive change in the Benighat community.

### Partners (Optional)

#### **List any other partners that will participate in this project.**

A certified engineer, Janak Neupane, has surveyed on-site each school, met with principals and has observed their current conditions and challenges. With that in mind, he has created the basic design plan for the project. He will spot check the installation for compliance with requested design, quality of materials, and adherence to contracts by local installation companies.

A professional WaSH Hygiene Training organization, Shanti Nepal, will create and deliver a BCC (Behavior Change Conversation) hygiene training that includes safe water management skills, sanitary care of toilet facilities, handwashing and proper hygiene practices.

### Rotarian Participants

#### **Describe the roles and responsibilities that the host and international sponsors will have in this project. Please be specific. Which sponsor will receive and manage the grant funds?**

##### Host Rotarians' Responsibilities:

The main roles of the Host Rotarians include managing funds, maintaining transparency, organizing joint monitoring and evaluation, and supporting project implementation activities. Specifically, the Host Rotarians will:

- Manage and disburse the global grant funds.
- Collect invoices, keep financial records, and ensure proper payment of contractors while upholding transparency.
- Spearhead joint monitoring and evaluation efforts, including collecting progress reports and conducting site visits to ensure project milestones are met.
- In collaboration with the Cooperating Partner, support installation engineers and cooperating organizations, aid in the preparation of procurement plans, follow up on implementation activities, and submit reports promptly.
- Select the installation engineer and provide three quotes from installation companies.
- Make a financial contribution to the project.

##### International Rotarians' Responsibilities:

The role of the International Rotarians includes reviewing project proposals, providing feedback, assisting with community assessments, and monitoring progress. Specifically, the International Rotarians will:

- Review all parts of the project proposal.
- Provide suggestions through regular communication and based on reports/visits.
- Assist in Community Assessment reporting.
- Provide agreed funds.
- Review progress reports and conduct site visits.

- Monitor the submission of required reports.
- Oversee the inauguration and closing of the project.

The Host Rotarians will receive and manage the grant funds.

**Describe how the partnership between the host and international sponsors was formed. What agreement have the sponsors made toward ensuring that the project will be implemented successfully? How will they manage any challenges that arise throughout the project?**

A member of the Host Club has worked on projects in Nepal over the years with Susan Keenan, the International Club point contact, and her husband, Bruce Keenan, is a member of the Host Club. The Host Club has thus given valuable guidance to the project throughout its formation. Committee members from both host and international clubs have a good working relationship and have discussed and agreed to a vision of the project’s intention and goals and how to execute and achieve these goals. Members of both committees have mutually supportive schedules to foster timely execution of action items. Members of Host and International committees meet through in-person and virtual meetings, as well as by email communications. Both sponsors are dedicated to addressing challenges by collectively identifying solutions, and strategies, and delegating tasks. With the support of cooperating organizations, consensus solutions to issues have been formulated and smoothly implemented, ensuring effective problem-solving and project progress.

## Budget

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**What local currency are you using in your project's budget?**

The currency you select should be what you use for a majority of the project's expenses.

|                       |  |                        |
|-----------------------|--|------------------------|
| <b>Local Currency</b> | <b>U.S. dollar (USD) exchange rate</b> | <b>Currency Set On</b> |
| NPR                   | 133                                    | 29/05/2024             |

**What is the budget for this grant?**

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Project budgets, including the World Fund match, must be at least 30,000 USD.

| # | Category  | Description                            | Supplier                    | Cost in NPR | Cost in USD |
|---|-----------|--|-----------------------------|-------------|-------------|
| 1 | Equipment | Beldanda Primary School                | One of 3 providers          | 448110      | 3369        |
| 2 | Equipment | Maharudra Primary School               | One of 3 providers          | 393074      | 2955        |
| 3 | Equipment | Richok Primary School                  | One of 3 providers          | 1229897     | 9247        |
| 4 | Equipment | Harkapur Secondary School              | One of 3 providers          | 1174758     | 8833        |
| 5 | Equipment | Harkapur Primary School                | One of 3 providers          | 1530710     | 11509       |
| 6 | Equipment | Tinkanya Primary School                | One of 3 providers          | 425348      | 3198        |
| 7 | Travel    | Oversight - 3 visits including lodging | Rotary Club<br>Kasthamandap | 345800      | 2600        |
| 8 | Training  | Training Beldanda Primary School       | Shanti Nepal                | 156000      | 1173        |
| 9 | Training  | Training Maharudra Primary             | Shanti Nepal                | 156000      | 1173        |

|               |                       | School  |                            |         |       |
|---------------|-----------------------|---|----------------------------|---------|-------|
| 10            | Training              | Training Richok Primary School                          | Shanti Nepal               | 156000  | 1173  |
| 11            | Training              | Training Harkapur Secondary School                      | Shanti Nepal               | 156000  | 1173  |
| 12            | Training              | Training Harkapur Primary School                        | Shanti Nepal               | 156000  | 1173  |
| 13            | Training              | Training Tinkanya Primary School                        | Shanti Nepal               | 156000  | 1173  |
| 14            | Training              | Training - 6 schools equipment, maintenance, and repair | Local installer            | 39900   | 300   |
| 15            | Monitoring/evaluation | Including reporting for 6 schools                       | Creating Possibilities     | 266000  | 2000  |
| 16            | Project management    | Fee, travel, per diem                                   | Creating Possibilities     | 532000  | 4000  |
| 17            | Monitoring/evaluation | M&E, permits, SWC fees Local permits                    | Government Monitoring Fees | 133000  | 1000  |
| 18            | Operations            | Engineering survey and design Local engineer            | Janak Neupane              | 75000   | 564   |
| 19            | Operations            | Contingency at 7%                                       | One of 3 providers         | 334359  | 2514  |
| 20            | Signage               | Rotary Plaque on each school                            | Local merchant             | 39900   | 300   |
| Total budget: |                       |   |                            | 7903856 | 59427 |

## Supporting Documents

- GG2347674\_Wash\_Project\_costs\_final\_May\_2024.xlsx

## Funding

**Tell us about the funding you've secured for your project. We'll use the information you enter here to calculate your maximum possible funding match from the World Fund.**

| # | Source                         | Details                                     | Amount (USD) | Support* | Total     |
|---|--------------------------------|---|--------------|----------|-----------|
| 1 | Cash from Club                 | Johns Creek-North Fulton<br>[ Rotary Club ] | 10,000.00    | 500.00   | 10,500.00 |
| 2 | Cash from Club                 | Roswell<br>[ Rotary Club ]                  | 1,500.00     | 75.00    | 1,575.00  |
| 3 | Cash from Club                 | Dunwoody<br>[ Rotary Club ]                 | 1,900.00     | 95.00    | 1,995.00  |
| 4 | Cash from Club                 | Sandy Springs<br>[ Rotary Club ]            | 1,000.00     | 50.00    | 1,050.00  |
| 5 | Cash from Club                 | Alpharetta<br>[ Rotary Club ]               | 1,500.00     | 75.00    | 1,575.00  |
| 6 | Cash from Club                 | Midtown Atlanta<br>[ Rotary Club ]          | 1,000.00     | 50.00    | 1,050.00  |
| 7 | Cash from Club                 | North Fulton<br>[ Rotary Club ]             | 1,000.00     | 50.00    | 1,050.00  |
| 8 | District Designated Fund (DDF) | 6900  | 18,000.00    | 0.00     | 18,000.00 |
| 9 | Cash from Club                 | Kasthamandap Kathmandu<br>[ Rotary Club ]   | 1,000.00     | 50.00    | 1,050.00  |

\*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

### How much World Fund money would you like to use on this project?

You may request up to 14,400.00 USD from the World Fund.

14400

### Funding Summary

**DDF contributions:** 18,000.00  
**Cash contributions:** 18,900.00



**Financing subtotal (matched contributions + World Fund):** 51,300.00

**Total funding:** 51,300.00

**Total budget:** 59,427.00

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## Sustainability

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### Humanitarian Projects

#### Project planning

##### **Describe the community needs that your project will address.**

Our project aims to address the critical needs of six government schools in the Benighat Rorang rural municipality of Dhading, Bagmati Province, Nepal. Specifically, we will focus on improving WaSH (Water, Sanitation, and Hygiene) facilities to ensure access to clean drinking water and adequate water storage, thereby greatly improving the current water insecurity experienced by these schools. Additionally, we will fulfill the pressing need for sanitary toilets and handwashing facilities, and provide workshops and training to promote better hygiene practices, ensure a healthier environment for students and staff, and create sustainability for this project once Rotary leaves.

##### **How did your project team identify these needs?**

Our collaborating partner, Creating Possibilities, was working with the Benighat community to provide food relief at the start of the COVID-19 pandemic lockdowns. The CP team was made aware of the lack of infrastructure and need at the schools in the community. Our project team followed up and identified each school's specific needs through a combination of in-person interactions, support efforts, and field surveys. We conducted several meetings for a Community Assessment of Needs held on 3/15/22, 5/15/23, 11/2/23, and 3/14/24 that engaged local parents, teachers, principals, School Management Committee (SMC) leaders, and a municipal government official. Additionally, regular on-line and in-person meetings and phone calls have been on-going with the collaborating organization and principal from Richok Irang School, and there were dedicated meetings with the principals of Richok School, Harkapur Schools and Tinkanya School in September 2023 and March 2024. These interactions and community meetings enabled us to gather comprehensive insights into the specific needs and challenges faced by the community schools.

##### **How were members of the benefiting community involved in finding solutions?**

Members of the community, including representatives from the School Management Committee, parents, the local ward chair, principals, and teachers, actively participated in all Assessment of Needs community meetings and interviews. In these sessions, they voiced the community's challenges and needs, engaging in discussions about potential solutions. Moreover, principals and school management committee presidents maintained continuous communication with the NGO, Creating Possibilities, the cooperating partner for this project, which has over nine years of experience working in rural Dhading communities. Discussions included plans for sustainability once Rotary's commitment ends.

##### **How were community members involved in planning the project?**

Community members were well represented in planning the project through the participation of the six School Management Committees (SMCs), comprising teachers, principals, and parents, who collaborated with local government officials and a local NGO to outline the required services for the project. They also engaged with local engineers who prepared the initial survey report and project design. Furthermore, SMCs and community members participated in discussions with the cooperating partner NGO regarding sustainability and maintenance of the project, training programs, fundraising, as well as organizing launch celebrations to engage the entire community in its support of the project. Moreover, quarterly site visits have been conducted between community leaders and the cooperating partner NGO since the inception of the project planning in 2022.

#### Project implementation

##### **Summarize each step of your project's implementation.**

Do not include sensitive personal data, such as government ID numbers, religion, race, health information, etc. If you include personal data, you are responsible for informing those whose personal data is included that you are providing it to Rotary and that it will be processed in accordance with Rotary's [Privacy Policy](#).

| #  | Activity   | Duration  |
|----|--|-----------|
| 1  | Preliminary meetings between host and international clubs, conducted community assessment and completed needs report, contracted two engineer reports, site visits to connect with beneficiary community | 13 months |
| 2  | Preparatory activities (detailed engineering survey, design, estimate preparation)   | 3 months  |
| 3  | MOU signing  | 2 weeks   |
| 4  | Receive funds from District 6900 and RI  | 2 months  |
| 5  | Procurement, transportation, and storage of materials: water tanks, filters, hand washing units, toilets, pipes, and fittings  | 6 weeks   |
| 6  | Collection of local materials like sand, aggregates, and stones  | 2 weeks   |
| 7  | M&E 1 and Public hearing I   | 2 weeks   |
| 8  | Fabrication/installation of water tanks  | 8 weeks   |
| 9  | Pipeline trench digging, pipe laying, and backfilling  | 10 weeks  |
| 10 | Installation of water purification units and their testing/commissioning   | 3 weeks   |
| 11 | Installation of toilets and hand washing units and their testing/ commissioning  | 8 weeks   |
| 12 | M&E and Public Hearing II  | 2 weeks   |
| 13 | Implementation of 3-star approach, TOT hygiene training, orientation on WaSH behavior change   | 5 weeks   |
| 14 | Additional Training  | 8 weeks   |
| 15 | Monitoring and Evaluation/Capacity building and Community Organization   | 6 months  |
| 16 | Final Reporting  | 6 weeks   |

**Will you work in coordination with any related initiatives in the community?**

No

**Please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?**

We are not working directly with any related initiatives in the WaSH sector.

We are working closely with municipal government and community leaders.

There is a local NGO (Prem Sagar Foundation) that is working separately with one of the elementary schools, Richok Irang Basic School, to install a professional food kitchen that will provide wholesome daily meals for

all students in the local community, including students at all six schools included in this project. Through our project we are ensuring the water supply for the Richok school will be sufficient to support the food kitchen, which will be established independently when our WaSH project is completed.

**Please describe the training, community outreach, or educational programs this project will include.**

This project will incorporate several trainings, community outreach, and educational programs:

1. On-the-job training for school caretakers/operators: At least one staff member from each school will undergo on-the-job training during the implementation period. This training will cover installation, operation, maintenance, minor repairs, and troubleshooting of water systems, filtration units, handwashing systems, and toilets. Caretakers will shadow the installers, observing the installation and receiving on-site training of equipment components and their maintenance.

2. WaSH Training of Trainers (TOT): This training aims to equip teachers and community influencers with skills to promote safe hygiene practices and water management, ensuring project sustainability beyond Rotary's involvement. Trainees will learn behavior change communication (BCC) strategies, water quality testing, forming child clubs and WASH committees, attaining 3-Star certification, and engaging schools and communities. Based on community assessment findings, the training addresses gaps by providing tailored instruction, designed to address the motivations, culture and needs of this specific community, that empower trainees to promote safe hygiene practices and water management. The program includes 35 hours of training over 5 days, with additional school-wide orientations and on-the-job training. Thirty representatives from six schools, including teachers, principals, SMC members, and local government officials will participate. Experienced trainers from Shanti Nepal will conduct the training, and effectiveness will be measured through pre and post-training assessments, continuous monitoring, problem-solving meetings, and final follow-up visits.

3. School-Wide Behavior Change Training: This training aims to implement comprehensive hygiene behavior change within schools and the broader community, promoting long-term safe hygiene practices and sustainable water management. Trainees will learn techniques for engaging students and the community, conducting school-wide orientation sessions, sustaining hygiene behavior change, organizing hygiene promotion activities, water quality testing, 3-Star certification, forming and managing Child Clubs, and facilitating parent-teacher teamwork. Based on community assessment, this training addresses the need for broader engagement and reinforcement of hygiene practices. The training includes initial orientation events (3-5 hours), community orientation (3 hours), 4 weeks of on-site support and follow-up training, problem-solving meetings (2 months post-orientation), and final follow-up sessions (8 months post-orientation). Participants include teachers, students, parents, SMC members, and community leaders from six schools, totaling 502 students (237 females, 265 males), 35 staff members, and 45 SMC members (24 males, 21 females). Conducted by experienced trainers from Shanti Nepal, the training's effectiveness will be evaluated through pre and post-training surveys, continuous observation, feedback from participants, problem-solving meetings, and final follow-up assessments.

4. WaSH competitions and celebrations for students/schools: Motivational competitions and exposures, (including applications for 3-Star certification) will be organized among students and schools during various events and celebrations.

5. The project includes promoting good hygiene practices within the community during cultural holidays/celebrations.

**How were these needs identified?**

These needs were identified through several key methods:

1. Community Needs Assessment (collected via four community assessment meetings, individual interviews, and multiple site visits) results provided valuable insights into the specific needs and challenges faced by the community.

2. Discussions with principals, school teachers, staff, and members of the School Management Committees,

and parents helped identify areas requiring attention and improvement.

3. Interviews with key influencers, including municipal government officials, school management committee chairpersons, and school assistants, provided additional perspectives on the community's needs and priorities.

4. On-site inspections of each school, their existing situations and needs. Observing the constraints of terrain and elevations, lack of physical, usable space, observing the lack of water and its effects (dry faucets, unclean toilet facilities).

5. Standard practices, including capacity-building activities, commonly used in WaSH projects in Nepal, served as a reference point for identifying areas where educational programs and outreach efforts could be implemented effectively.

**What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?**

To encourage community participation in the project, several incentives and benefits will be provided:

1. Training/orientation sessions for equipment operation and maintenance, SMCs, child clubs, and parent-teacher associations will be conducted to enhance engagement and awareness.

2. Materials and labor for the project will be sourced from the beneficiary communities, providing additional income to families and benefiting the community's economy.

3. Recognition of the School Management Committees (SMCs) and local government officials: The SMCs, representing the school management, and local government authorities will oversee the project's managerial responsibilities and be recognized for their contributions throughout the project.

4. Awards, certificates, and recognition ceremonies will be conducted by school principals and SMC's to acknowledge achievements and behavior changes resulting from training sessions. Schools achieving different levels within the 3-star program will receive certification, recognition, and publicity through official government channels, further incentivizing participation and excellence in WaSH practices.

5. Fun and interactive community activities, such as school-wide celebrations of water-related holidays like "World Water Week" (August/September) or "World Water Day" (March). These events will feature engaging games, interactive educational activities, and food and drink to further promote awareness and understanding of water-related issues among students and the wider community. Creating Possibilities, a local NGO, has offered assistance to the SMC's and principals to help create some of these events.

**List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.**

The following community members and groups will oversee the continuation of the project after grant-funded activities conclude:

1. School Management Committees (SMCs): Responsible for all implementation-related decisions and community mobilization.

2. School principals: They play a vital role in ensuring the sustainability of project activities within their respective schools by fostering enthusiasm for safe water and hygiene practices; by monitoring the compliance of MOU agreements; by overseeing maintenance and repair.

3. Ward chairs: Their involvement is crucial for community engagement and support at the local level.

4. Creating Possibilities: A local NGO involved in social work within the community will support ongoing evaluation and monitoring of operation and maintenance and behavior change results. They will also provide emergency funding for O&M when needed.

## Budget

### **Will you purchase budget items from local vendors?**

Yes

### **Explain the process you used to select vendors.**

We solicited bids from local vendors, each of which was vetted by the Host and International Clubs.

### **Did you use competitive bidding to select vendors?**

Yes

### **Please provide an operations and maintenance plan for the equipment or materials you anticipate purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.**

The operations and maintenance plan (see annex documents) includes the following components:

1. Water Operators: Each school will designate water operators who will receive on-the-job training during and after the installation of the equipment to ensure they are equipped to handle routine maintenance and minor issues.
2. School Staff and Management: School staff and management will receive continuous training throughout the project to ensure they are equipped to manage allocation of spare parts, warranty services on machines and equipment, collection and allocation of annual operation and maintenance (O&M) funds by ward offices, schools, and donors, and management of routine O&M.
3. Community Professionals: The plan leverages existing professional plumbers and service crews within the community for more complex maintenance and repairs and waste management and disposal.

This comprehensive approach ensures that all personnel involved are adequately trained and that the equipment is properly maintained and operated.

### **Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?**

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

The maintenance of equipment after grant-funded activities conclude will be ensured through the following mechanisms:

- Ownership and Responsibility: The schools will own and be accountable for all equipment maintenance, repairs, and replacement parts that are available locally.
- School Management Committees (SMCs) Oversight: Each school's SMC and Principals will oversee equipment maintenance and the replacement of parts.
- Community Training: Members of the community (including one operator from each school) will receive training in equipment maintenance and repair as part of the sustainability plan.
- Availability of Replacement Parts: Replacement parts are locally available, ensuring prompt repairs when needed. Costs will be covered by designated Maintenance and Repair accounts per each school and additional funding will be covered for by Creating Possibilities for up to a maximum total of \$500 US per year (not per school) for the two years following the project if there is a shortage in these funds.

-Local Plumbers and Repair Services: Local plumbers are readily available for repairs, facilitating quick resolution of maintenance issues. Costs will be covered by designated Maintenance and Repair accounts per each school. In addition, as part of the \$1,000 maximum total commitment to the designated repair bank accounts in the two years following the project, if needed, Creating Possibilities will contribute to covering any shortage in these funds.

-Responsibility Assignment: SMCs and school principals will be responsible for overseeing equipment maintenance and obtaining necessary repairs. They will direct an "operator" from the beneficiary community who will undergo training through this project to perform maintenance and repairs.(see signed letters of commitment in supporting docs listing responsible parties).

-Dedicated Funding: SMCs in coordination with the local government will establish a dedicated bank account per each school to fund the project's maintenance and repairs, ensuring financial sustainability for ongoing upkeep (see MOU with Schools).

**If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards?**

Yes

**Please explain.**

Local engineers have designed the project in accordance with local municipal government approval, as well as approval from local School Management Committees (SMC). The equipment proposed is of technology that is currently used and familiar to the community. Water purification systems and spare parts are locally available, and can be operated with simple on-the-job training to the caretaker/operator. Some larger pieces of equipment will be transported from Kathmandu (81 km away); the cost for their transport is included in the Engineer's estimate.

The schools will make the following plans to maintain the equipment as functional for the long run:

1. Water purification systems: locally available, spare parts also locally easily available, can be operated with simple on-the-job training to the caretaker
2. Pipes and Fittings: Locally manufactured in Chitwan district, Nepal; mostly HDPE and CPVC pipes will be used, as they have a longer lifetime than metal pipes. Gunmetal valves for openings/ flow control, GI fittings for the jointing
3. Hand washing units: locally manufactured in Chitwan or in Kathmandu

**After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.**

The local schools jointly with the local government.

**Funding**

**Does your project involve microcredit activities?**

**Have you found a local funding source to sustain project outcomes for the long term?**

Yes

**Please describe this funding source.**

The Benighat Rorang Rural Municipality, the body that oversees local government schools, together with the School Management Committees (SMCs) have pledged yearly funding from their annual budgets for the WaSH project. They are responsible for the operation and management of the facilities after the conclusion of the project. The SMCs of the 6 schools will jointly create two Water Management Committees, one from

each Ward, that will oversee the maintenance and management of this project and will focus on extending WaSH principles and practice to the community.

Each SMC will set up a dedicated bank account for repairs and maintenance (see signed agreements) and will collect donations from families yearly to contribute to the maintenance fund, as stated in their commitment letters.

The Implementing Partner, Creating Possibilities will contribute additional funds as needed for any shortages of these accounts for up to a maximum total of \$500 US per year (not per school) for the two years following the project.

**Will any part of the project generate income for ongoing project funding? If yes, please explain.**

No

## Supporting Documents

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- GG\_2347674\_executed\_MOU.pdf
- GG\_Engineer\_Operation\_and\_maintenance\_plan.xlsx
- GG\_Wash\_Project\_costs\_final\_May\_2024.xlsx
- global\_grant\_training\_plan\_FINAL\_docx.pdf

## Authorizations

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### Authorizations & Legal Agreements

#### Legal agreement

Global Grant Agreement - to be authorized by the primary contacts and club presidents (or DRFC chairs if district-sponsored)

This Global Grant Agreement (Agreement) is entered into by The Rotary Foundation of Rotary International (TRF) and the grant sponsors (Sponsors). In consideration of receiving this Rotary Foundation Global Grant (Grant) from TRF, the Sponsors agree that:

1. All information contained in this application is, to the best of our knowledge, true and accurate.
2. We have read the Terms and Conditions for Rotary Foundation Global Grants (Terms and Conditions) and will adhere to all policies therein.
3. The Sponsors shall defend, indemnify, and hold harmless Rotary International (RI) and TRF, including their respective directors, trustees, officers, committee members, employees, agents, associate foundations and representatives (collectively Rotary), from and against all claims, including but not limited to claims of subrogation, demands, actions, damages, losses, costs, liabilities, expenses (including reasonable attorney's fees and other legal expenses), awards, judgments, and fines asserted against or recovered from Rotary arising out of any act, conduct, omission, negligence, misconduct, or unlawful act (or act contrary to any applicable governmental order or regulation) resulting directly or indirectly from a Sponsor's and/or participant's involvement in grant-funded activities, including all travel related to the grant.
4. The failure of the parties to comply with the terms of this Agreement due to an act of God, strike, government regulation, war, fire, riot, civil unrest, hurricane, earthquake, or other natural disasters, acts of public enemies, curtailment of transportation facilities, political upheavals, civil disorders, outbreak of infectious disease or illness, acts of terrorism, or any similar cause beyond the control of the parties shall not

be deemed a breach of this Agreement. In such an event, the Agreement shall be deemed terminated and the Sponsors shall refund to TRF all unexpended global grant funds within 30 days of termination.

5. TRF's entire responsibility is expressly limited to payment of the total financing amount. TRF does not assume any further responsibility in connection with this grant.

6. TRF reserves the right to cancel the grant and/or this Agreement without notice upon the failure of either or both of the Sponsors to abide by the terms set forth in this Agreement and the Terms and Conditions. Upon cancellation, TRF shall be entitled to a refund from the Sponsors of any global grant funds, including any interest earned, that have not been expended.

7. The laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.

8. Any legal action brought by either party against the other party arising out of or relating to this Agreement must be brought in either, the Circuit Court of Cook County, State of Illinois, USA or the Federal District Court for the Northern District of Illinois, USA. Each party consents to the exclusive jurisdiction of these courts, and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against Sponsors and/or individuals traveling on grant funds in any court with jurisdiction over them.

9. This Agreement binds and benefits the parties and their respective administrators, legal representatives, and permitted successors and assigns.

10. If any provision of this Agreement is determined to be illegal, invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

11. Sponsors may not assign any of their rights under this Agreement except with the prior written consent of TRF. Sponsors may not delegate any performance under this Agreement without the prior written consent of TRF. Any purported assignment of a Sponsor's rights or delegation of performance without TRF's prior written consent is void.

12. TRF may assign some or all of its rights under this Agreement to an associate foundation of TRF. TRF may delegate any performance under this Agreement to an associate foundation. Any other purported assignment of TRF's rights or delegation of performance without the Sponsors' prior written consent is void.

13. Sponsors will comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury, and will ensure that they do not support or promote violence, terrorist activity or related training, or money laundering.

14. This Agreement constitutes the final agreement between the parties. No amendment or waiver of any provision of this Agreement shall be effective unless it is in the form of a writing signed by the parties.

15. Rotary may use information contained in this application and subsequent reports for promotional purposes, such as in Rotary magazine, in Rotary Leader, on rotary.org and on social media. For any and all photographs submitted with any application or follow-up report, the Sponsor hereby grants to Rotary an unlimited, perpetual, worldwide right and license to use, modify, adapt, publish, and distribute the photograph(s) in any media now known or hereafter devised, including but not limited to, in Rotary publications, advertisements, and Websites and on social media channels. The Sponsor represents and warrants that (a) each adult appearing in the photograph(s) has given her/his/their unrestricted written consent to the Sponsor to photograph them and to use and license their likeness, including licensing the photograph(s) to third parties, (b) the parent or guardian of each child under age 18 or each person who lacks legal capacity appearing in the photograph(s) has given unrestricted written consent to the Sponsor to photograph the child or individual and to use and license their likenesses, including licensing the photograph(s) to third parties, and (c) it is the copyright owner of the photograph(s) or that the copyright owner of the photograph(s) has given the Sponsor the right to license or sublicense the photograph(s) to



Rotary.

16. Privacy is important to Rotary and any personal data that the Sponsor shares with Rotary will only be used for official Rotary business. The Sponsor should minimize the personal data of Grant beneficiaries that it shares with TRF to only personal data that TRF specifically requests. Personal data that is shared with TRF will be used to enable the Sponsor's participation in this Grant process, to facilitate the Sponsor's Grant experience and for reporting purposes. Personal data provided to TRF may be transferred to Rotary service providers (for example, affiliated entities) to assist Rotary in planning Grant-related activities. By applying for a grant, the Sponsor may receive information about the Grant and supplementary services via email. For further information about how Rotary uses personal data, please contact [privacy@rotary.org](mailto:privacy@rotary.org). Personal data provided to TRF or collected on this form is subject to [Rotary's Privacy Policy](#).

17. The Sponsors agree to share information on best practices when asked, and TRF may provide their contact information to other Rotary members who may wish advice on implementing similar activities.

18. The Sponsors will ensure that all individuals traveling on grant funds have been informed of the travel policies stated in the Terms and Conditions and have been made aware that they are responsible for obtaining travel insurance.

19. To the best of our knowledge and belief, all relationships between grant committee members, district officers, and other members of the sponsor clubs or districts and any scholarship recipients, cooperating organizations, project vendors, or other individuals or organizations that will benefit from the grant have been disclosed in this application. Except as disclosed here, neither we nor any person with whom we have or had a personal or business relationship will benefit or intends to benefit from Rotary Foundation grant funds or have any interest that may represent a potential conflicting interest. A conflict of interest occurs when someone is in a position to make or influence a decision about a grant or scholarship that could benefit them, their family, their business, or an entity in which they serve in a paid or voluntary leadership or advisory position.

### **Primary contact authorizations**

Global Grant Agreement - to be authorized by the primary contacts and club presidents (or DRFC chairs if district-sponsored)

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**District Rotary Foundation chair authorization**

I hereby certify that this global grant application is complete, meets all Foundation guidelines, is eligible for funding, and that the sponsoring club and/or district is qualified.

**All Authorizations & Legal Agreements Summary**

**Primary contact authorizations**

| <b>Name</b>     | <b>Club</b>                                    | <b>District</b> | <b>Status</b> |
|-----------------|--|-----------------|---------------|
| Susan Keenan    | Johns Creek-North<br>Fulton<br>[ Rotary Club ] | 6900            |               |
| Sailesh Vaidhya | Kasthamandap<br>Kathmandu<br>[ Rotary Club ]   | 3292            |               |

**District Rotary Foundation chair authorization**

| Name           | Club                                    | District | Status |
|----------------|---|----------|--------|
| Anne Glenn     | Dunwoody<br>[ Rotary Club ]             | 6900     |        |
| Kumud Tripathy | Thamel-<br>Kathmandu<br>[ Rotary Club ] | 3292     |        |

### DDF authorization

| Name          | Club                           | District | Status |
|---------------|--------------------------------|----------|--------|
| Anne Glenn    | Dunwoody<br>[ Rotary Club ]    | 6900     |        |
| Andre' Marria | Thomasville<br>[ Rotary Club ] | 6900     |        |

### Legal agreement

| Name           | Club   | District | Status |
|----------------|--|----------|--------|
| Om Rajbhandary | Kasthamandap<br>Kathmandu<br>[ Rotary Club ]   | 3292     |        |
| Rory Robichaux | Johns Creek-North<br>Fulton<br>[ Rotary Club ] | 6900     |        |